

Village of Sugar Grove

Council Finance Committee – Minutes

April 11, 2023

6:00pm at Village Hall

PROCEDURAL NOTICE:

All persons in attendance are expected to conduct themselves in accord with Ohio Basic Code 132.05:

- (A) No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall do either of the following
 - a. Do any act which obstructs or interferes with the due conduct of the meeting, procession, or gathering;
 - b. Make any utterance, gesture, or display, which outrages the sensibilities of the group.
- (B) Whoever violates this section is guilty of disturbing a lawful meeting, a misdemeanor of the fourth degree (R.C. 2917.12)

1. **Call to Order**

Hon. Jeff Solenbarger, Acting Chair, called the meeting to order at 6:02 pm.

2. **Pledge of Allegiance and Silent Meditation**

3. **Roll Call:**

Council Members Deeds, yes; Lester, yes; Solenbarger, yes; and Mayor Nye, yes.

Village Officials Present:

Jill Bradford, Chief Fiscal Officer

Members of the Public Present per sign-in sheet: None

4. **Approval of Agenda for April 11, 2023:**

- a. Ms. Deeds moved to approve the agenda without additions. Mr. Lester seconded the motion.

- i. **Discussion:** None

- ii. **Roll call:** Deeds, yes; Lester, yes; Solenbarger, yes.

The Chair declared the motion passed 3-0.

5. **Approval of Minutes for March 14, 2023:**

- a. Ms. Deeds moved to approve minutes (with/without) corrections. Mr. Solenbarger seconded the motion.

- i. **Discussion:** None

- ii. **Roll call:** Deeds, yes; Lester, yes; Solenbarger, yes.

The Chair declared the motion passed 3-0.

6. **Review of Fiscal Officer's Financial Report:**

a. Bank Reconciliation Report as of March 31, 2023

i. Prior UAN Balance:	\$1,261,074.32
ii. Receipts:	+\$43,808.37
iii. Payments:	-\$54,462.80
iv. Adjustments:	+0.00
v. Current UAN Balance:	\$1,250,419.89
vi. Entered Bank Balance:	\$1,250,556.09
vii. Deposits in Transit:	+\$3,960.55
viii. Outstanding Payments:	-\$4,095.55
ix. Adjustments:	-\$1.20
x. Adjusted Bank Balance:	\$1,250,419.89

b. Cash Activity Report as of March 31, 2023

c. Fund Status Report as of March 31, 2023

i. General Fund:	\$557,742.56
ii. All Funds:	\$1,250,419.89

d. Revenue Status Report as of March 31, 2023

e. Appropriations Status Report as of March 31, 2023

f. Purchase Order Charges as of March 31, 2023

g. Vendor/Payee Payment Register as of March 31, 2023

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The Chair declared the motion passed 3-0.

7. Public Participation: None

8. Old Business:

a. Assistant Clerk position:

- i. **Discussion:** Molly is resigning so we will need to post for her position. We did not post for the other assistant clerk position, so we can post for a vacant assistant clerk position prior to accepting the resignation.

b. Check Budget Compliance Calendar:

- i. **Discussion:** We are good with all April items on the compliance calendar as the village clerk is an appointed office.

c. Other:

- i. **Discussion:** We still have a police vacancy and have two applicants, however they have not submitted all of their materials. We are still having traffic issues.

9. New Business:

a. Christmas Light Quote:

- i. **Discussion:** It was discussed that we will be replacing 4 small pole decorations with bigger ones. The 4 small decorations will be used elsewhere. The amount to replace is approximately \$2,997 and will be recommended to Council.

b. Other:

- i. **Discussion:** The generator started went out and will need to be replaced. It was discussed as to the life of the generator and if we should replace or repair. Ms. Bradford had asked Bruce the same thing when he first called about it and he stated that repair is best as the generator is not towards its end of life. The police garage area was discussed as it needs heat and insulation. It was discussed that there will need to be a Streets Committee meeting for Christmas planning.

10. Next regularly scheduled committee meeting is May 9, 2023 at 6:00pm.

11. Adjournment:

- a. Ms. Deeds moved to adjourn the meeting at 6:40 pm. Mr. Lester seconded the motion.

i. Discussion: None

- ii. **Roll call:** Deeds, yes; Lester, yes; Solenbarger, yes.

The Chair declared the motion passed 3-0.

SUBMITTED:



ATTEST:

