

Village of Sugar Grove

Council Finance Committee – Minutes

February 14, 2023

6:00pm at Village Hall

PROCEDURAL NOTICE:

All persons in attendance are expected to conduct themselves in accord with Ohio Basic Code 132.05:

- (A) No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall do either of the following:
 - a. Do any act which obstructs or interferes with the due conduct of the meeting, procession, or gathering;
 - b. Make any utterance, gesture, or display, which outrages the sensibilities of the group.
- (B) Whoever violates this section is guilty of disturbing a lawful meeting, a misdemeanor of the fourth degree (R.C. 2917.12)

1. Call to Order

Hon. Jeff Solenbarger, Acting Chair, called the meeting to order at 6:03 pm.

2. Pledge of Allegiance and Silent Meditation

3. Roll Call:

Council Members Deeds, *absent*; Lester, *yes*; Solenbarger, *yes*; and Mayor Nye, *yes*.

Village Officials Present:

Jill Bradford, Chief Fiscal Officer

Members of the Public Present per sign-in sheet: **None**

4. Nominations & Election for Chair:

- a. Mr. Lester nominated Mr. Solenbarger to serve as Chair of the Finance Committee for the year 2023.

- b. Motion to close nominations and elect Mr. Solenbarger as Chair of the Finance Committee for the year 2023 made by Mr. Lester, seconded by Mr. Solenbarger.

- i. **Discussion: None**

- ii. **Roll call:** Ms. Deeds, *absent*; Mr. Lester, *yes*; Mr. Solenbarger, *yes*.

The Chair declared the motion passed 2-0.

5. Approval of Agenda for February 14, 2023:

- a. Mr. Solbenbarger moved to approve the agenda without additions. Mr. Lester seconded the motion.

- i. **Discussion: None**

- ii. **Roll call:** Ms. Deeds, *absent*; Mr. Lester, *yes*; Mr. Solenbarger, *yes*.

The Chair declared the motion passed 2-0.

6. Approval of Minutes for December 14, 2022:

- a. Mr. Lester moved to approve minutes without corrections. Mr. Solenbarger seconded the motion.

- i. **Discussion: None**

- ii. **Roll call:** Ms. Deeds, *absent*; Mr. Lester, *yes*; Mr. Solenbarger, *yes*.

The Chair declared the motion passed 2-0.

7. Review of Fiscal Officer's Financial Report:

- a. Fund Status Report as of January 31, 2023 (Tentative)
- b. Cash Activity Report as of January 31, 2023 (Tentative)
- c. Revenue Status Report as of January 31, 2023 (Tentative)
- d. Appropriations Status Report as of January 31, 2023 (Tentative)
- e. Purchase Order Charges as of January 31, 2023 (Tentative)
- f. Vendor-Payee Payment Register as of January 31, 2023 (Tentative)

Mr. Solenbarger moved to approve Financial Report items "a-f" as presented and file for audit at a later date. Mr. Lester seconded the motion.

Discussion: Discussion was had by Ms. Bradford that the reports are tentative due to Fiscal Year 2022 not being closed out yet. She is still working on the annual report.

Roll call: Ms. Deeds, *absent*; Mr. Lester, *yes*; Mr. Solenbarger, *yes*.

The Chair declared the motion passed 2-0.

8. Public Participation: None

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9. Old Business:

a. Check Budget Compliance Calendar:

- i. **Discussion:** Permanent appropriations are due by end of March.

b. Other:

- i. **Discussion:** Discussion was had in regards to the BU schools construction project and that Bruce has to have access to the reservoir. Mayor Nye will check with Bruce.

10. New Business:

a. FY 2023 Permanent Appropriations:

- i. **Discussion:** Discussion was had in regards to changes from the temporary appropriations to the permanent appropriations. Technology equipment updates were added, along with additions for repairs and updates to the maintenance garage, replacement of the police cruiser, cemetery stones, and increased street repair.

b. Other:

- i. **Discussion:** The committee reviewed the DLZ invoice #065004. Ms. Bradford had received an email from DLZ stating that it wasn't paid yet and that they had issues with their billing system around that time and that we may not have received the billing.

11. Next regularly scheduled committee meeting is March 14, 2023 at 6:00pm.

12. Adjournment:

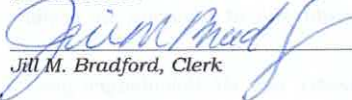
- a. *Mr. Lester moved to adjourn the meeting at 6:58 pm. Mr. Solenbarger seconded the motion.*

- i. **Discussion: None**

- ii. **Roll call:** Ms. Deeds, *absent*; Mr. Lester, *yes*; Mr. Solenbarger, *yes*.

The Chair declared the motion passed 2-0.

SUBMITTED:


Jill M. Bradford, Clerk

ATTEST:


Hon. Jeff Solenbarger, Chair

DATE: 2/14/23

IF YOU ARE A CITIZEN ATTENDING THE MEETING, PLEASE SIGN IN BELOW IN ORDER THAT WE MAY PROPERLY RECORD YOUR PRESENCE ON OFFICIAL MINUTES. IF YOU WOULD LIKE TO ADDRESS THE COMMITTEE, PLEASE DO SO DURING PUBLIC PARTICIPATION. IF YOU WOULD LIKE TO RECEIVE FUTURE AGENDAS IN ADVANCE, PLEASE NOTE YOUR E-MAIL ADDRESS. WE APPRECIATE YOUR INTEREST AND SUPPORT. -Jeremy VanMeter, Clerk & Fiscal Officer *****PLEASE PRINT LEGIBLY*****

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