



VILLAGE OF SUGAR GROVE ~ Mayor Tyson Nye

101 Bridge St PO Box 7, Sugar Grove, OH 43155

Phone: 740.746.8406

COUNCIL MEETING

December 16, 2024 ~ MINUTES

COMMITTEE MEMBERS ~ Tabitha Deeds, Gerald Selby, Chad Lester, Kendall Leland,
Robin Sanborn, Karl Hartmann

1. CALL TO ORDER ~ MS DEEDS @ 7:00 PM
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
 - a. MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
4. APPROVAL OF AGENDA ~ 12.16.24
 - a. MOTION TO APPROVE WITHOUT CHANGES MR LESTER; SECOND MS DEEDS
 - i. DISCUSSION:
 - ii. ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
5. APPROVAL OF MINUTES ~ 10.14.24
 - a. MOTION TO APPROVE WITHOUT CHANGES MS DEEDS; SECOND MR LESTER
 - i. DISCUSSION:
 - ii. ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
6. APPROVAL OF MINUTES ~ 11.11.24
 - a. MOTION TO APPROVE WITHOUT CHANGES MR SELBY; SECOND MR LESTER
 - i. DISCUSSION:
 - ii. ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
7. PUBLIC PARTICIPATION ~ PUBLIC IN ATTENDANCE
 - a. CHRIS GORBY, MASON CUNNINGHAM, BRADY TALLERICO, EZRA CLARK, SYLVIA KLINE,
TRISTAN BOERSTLER, AIDEN CYRUS

8. **FINANCIAL REPORTS** ~ PRESENTED BY SARAH HALEY, FISCAL OFFICER
- BANK RECONCILIATION REPORT, NOVEMBER 2024
 - MOTION TO APPROVE BANK RECONCILIATION MR SELBY; SECOND MR LESTER*
 - DISCUSSION:
 - ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X; MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
9. **VILLAGE MAINTENANCE REPORT** ~ PRESENTED BY JAY SOLENBARGER
- WATER LINE PUMP BLEW UP DURING THE SEWER PROJECT, ESTIMATED COST \$10,000, TRAVIS GROVES WILL BE HANDLING THIS ISSUE WITH HAMMOND AND DLZ
10. **SOLICITOR'S REPORT** ~ PRESENTED BY DARREN MEADE
- MR MEADE HAS PICKED UP ANOTHER VILLAGE TO REPRESENT, NO SCHEDULING CONFLICT, MEETINGS FOR THAT VILLAGE ARE THE SECOND MONDAYS OF EVERY MONTH
11. **COUNCIL LEGISLATION, ORDINANCES, AND RESOLUTIONS**
- ORDINANCE NO. 011-2024 PROHIBITING PARKING OF COMMERCIAL VEHICLES ON RESIDENTIAL STREETS ~ **SECOND READING***
 - RESOLUTION 126-2024 ADOPTING A DESIGN FOR THE OFFICIAL FLAG FOR THE VILLAGE OF SUGAR GROVE ~ LUKE FUNK ~ **THIRD READING***
12. **OLD BUSINESS**
- NONE
13. **NEW BUSINESS**
- 2025 UTILITY RATES SCHEDULE
 - MOTION TO APPROVE MR SELBY; SECOND MR LESTER*
 - DISCUSSION:
 - ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X; MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
 - NO INTEREST IN AD SPACE FOR THE SOUVENIR PROGRAM FROM SALES CALL
 - OMCA ~ 2025 OHIO MUNICIPAL CLERKS ASSOCIATION MEMBERSHIP FEES FOR SARAH HALEY, FISCAL OFFICER
 - MOTION TO APPROVE MEMBERSHIP FEES MR LESTER; SECOND MS DEEDS*
 - DISCUSSION:
 - ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X; MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
 - OMAA ~ 2025 OHIO MUNICIPAL ATTORNEY'S ASSOCIATION MEMBERSHIP FEES FOR DARREN MEADE, SOLICITOR

- i. *MOTION TO APPROVE MEMBERSHIP FEES MR LESTER; SECOND MS DEEDS*
 - ii. DISCUSSION:
 - iii. ROLL CALL MS DEEDS X ; MR SELBY X ; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
- e. OHIO RURAL WATER ASSOCIATION 2025 MEMBERSHIP FEES
 - i. *MOTION TO APPROVE MEMBERSHIP FEES MR SELBY; SECOND MS SANBORN*
 - ii. DISCUSSION:
 - iii. ROLL CALL MS DEEDS X ; MR SELBY X ; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
- f. REQUEST FOR 40 HOURS OF PERSONAL TIME FOR JAY SOLENBARGER AT THE BEGINNING OF 2025
 - i. *MOTION TO APPROVE 40 HOURS OF PERSONAL TIME MR SELBY;
SECOND MR LELAND*
 - ii. DISCUSSION:
 - iii. ROLL CALL MS DEEDS X ; MR SELBY X ; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0
- g. FUTURE DISCUSSIONS TO BE HAD IN REGARD TO INCREASING PERMITS AND FEES ASSOCIATED WITH ZONING
- h. SITE VISIT REQUESTED FOR SPECTRUM TO DO A SITE VISIT TO CONFIRM OUR SERVICES WITH THEM ARE NOT THE SAME AS OUR SERVICES WITH AT & T
- i. 2025 BUDGET LINES DISCUSSED AND WILL BE PRESENTED AT COUNCIL MEETING HELD ON JANUARY 27, 2025
- j. RETAIL LIQUOR PERMIT, NOTHING CHANGED
- k. REQUEST TO PAY SPECIALTY MEETINGS ON A MONTHLY SCHEDULE INSTEAD OF A QUARTERLY PAYMENT
 - i. *MOTION TO APPROVE MONTHLY PAYMENTS FOR SPECIALTY MEETINGS
MR LESTER; SECOND MS SANBORN*
 - ii. DISCUSSION:
 - iii. ROLL CALL MS DEEDS X ; MR SELBY X ; MR LESTER X; MR LELAND X;
MS SANBORN X; MR HARTMANN X
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0

14. MAYOR'S REPORT ~ HON TYSON NYE, MAYOR

- a. *MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS UPCOMING AUDIT MR SELBY;
SECOND MR LESTER AT 7:41PM*
 - i. DISCUSSION:

ii. ESTIMATED START DATE END OF JANUARY OR INTO JANUARY. NO ESTIMATED END DATE AT THIS TIME. NO DISCUSSIONS UNTIL AUDITOR APPROVES ANY UPDATES

1. ESTIMATED START DATE END OF JANUARY OR INTO JANUARY. NO ESTIMATED END DATE AT THIS TIME. NO DISCUSSIONS UNTIL AUDITOR APPROVES ANY UPDATES

b. MOTION TO EXIT EXECUTIVE SESSION MR LELAND; SECOND MS DEEDS AT 8:05PM

i. DISCUSSION:

ii. ROLL CALL MS DEEDS X; MR SELBY X; MR LESTER X; MR LELAND X; MS SANBORN X; MR HARTMANN X

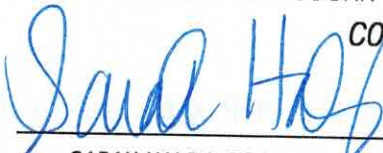
MAYOR NYE DECLARES MOTION PASSES 6 ~ 0

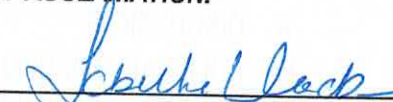
15. NEXT MEETING SCHEDULED JANUARY 27, 2025 @ 6PM AT VILLAGE HALL

16. ADJOURNMENT

a. MOTION TO ADJOURN MS DEEDS; SECOND MR HARTMANN

COUNCIL ADJOURNED BY ACCLAMATION.

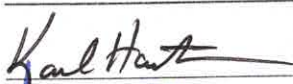
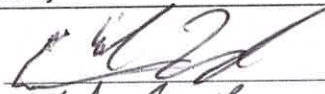
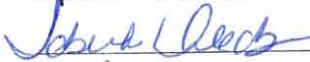
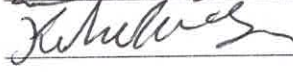
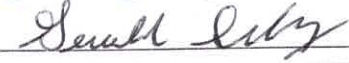

SARAH HALEY, FISCAL OFFICER


TABITHA DEEDS, COUNCIL PRESIDENT

Enclosures: 12.16.24 Minutes, 1.27.25 Agenda, Financial Reports, Ordinances, Resolutions, Members of the Public Present

Governing Board Signature Page

12/16/2024

Item	Reviewed By	
NOVEMBER 2024 BANK RECONCILIATION		
		
		





CLERK OF SUGAR GROVE CITY COUNCIL
101 BRIDGE STREET
POST OFFICE BOX 7
SUGAR GROVE, OH 43155

November 13, 2024

NOTICE TO LEGISLATIVE AUTHORITIES
Objections to Renewal of a Retail Liquor Permit

Dear Clerk of Legislative Authority:

All Class C and D retail permits to sell alcoholic beverages in your political subdivision will expire on **February 1, 2025**. In order to maintain permit privileges, every permit holder must file an online renewal application with the Division.

Ohio Revised Code Section 4303.271(B) provides the legislative authority with the right to object to the renewal of a retail permit and to request a hearing. The hearing may be held in the county seat of the county in which the permit premises is located if that request is made in writing. This will be your only opportunity to object to the renewal of a liquor permit premises which might be a problem in your community.

In order to register a valid objection with the Division of Liquor Control and request a hearing, the legislative authority must pass a resolution that specifies the problems at the liquor permit premises and the legal grounds for the objection as set forth in Ohio Revised Code Section 4303.292(A). We suggest that a separate resolution be passed for each permit premises. The Chief Legal Officer of your political subdivision must also submit a statement with the resolution that, in their opinion, the objection is based on substantial legal grounds within the meaning and intent of Ohio Revised Code Section 4303.29(A).

The resolution and Chief Legal Officer's statement must be sent by email (below) or mailed to the Division of Liquor Control, Attn: Legal Section, 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005 and postmarked no later than January 2, 2025.

You may wish to contact the law enforcement agency for your jurisdiction to determine if it has any information which will aid in your decision whether or not to object and request a hearing. You can find retail permit holders within your jurisdiction by going to com.ohio.gov/findapermithubolder. Select your city/township name where asked and "issued" under "class issue status." For more information on other ways to deal with problems establishments, including a copy of the text of this letter, go to com.ohio.gov/govhelp.

If you determine that there are no permit premises within your jurisdiction that you wish to object to, you do not need to take any further action. The renewal applications for those premises will be submitted by the permit holders and will be processed by the Division as appropriate.

If you have any questions, please contact the Legal Section at liquorlegal@com.ohio.gov. Sign up for our emails at com.ohio.gov/stayinformed.

DOLC Licensing Section

Sugar Grove Police Department

Monthly Council Report

(11-11-24) -(12-15-24)

Completed by: Chief J. Costlow

SUGAR GROVE POLICE		FAIRFIELD COUNTY SHERIFFS OFFICE	
SGPD CALLS FOR SERVICE	5	CALLS FOR SERVICE	2
SGPD REPORTS	4	REPORTS	0
SGPD TRAFFIC STOPS	6	ARREST	0
SGPD CITATION	1		
SGPD WARNINGS	5		
SGPD PARKING CITATIONS	0		
SGPD PARKING WARNINGS	1		
SGPD ARREST	0		
SGPD ON DUTY PER WEEK	5		
SGPD TOTAL HOURS PATROLLED	180		
SGPD BUSINESS CHECKS	35		
SGPD CONTACTS WITH PUBLIC	25		
SGPD VACATIONS CHECKS	0		
SGPD CALL OFFS	2		
SGPD OFFICER DISCIPLINARY	0		
SGPD FUEL USED	SRO- 23.2 PATROL – 16.6 CARD- 20.48		

NOTES:

1. Breaker in concession stand still needs fixed, losing camera footage
2. Chief came in on day off to help a resident, Sheriff's office made them wait 3 hours
3. Accurate came in to get measurements for PD garage for heat
4. Would like to purchase hand held radar for SRO/CHIEF CRUISER next year equipment budget
5. Chief came in on Sunday for Public Relations- assisted with traffic for the silent night walk
6. Quote for heater for pd garage given to Sarah, same company who did the fan

THE VILLAGE OF SUGAR GROVE
COUNCIL MEETING
DECEMBER 16, 2024

SIGN IN SHEET FOR PUBLIC ATTENDANCE

IF YOU ARE A CITIZEN ATTENDING THE MEETING, PLEASE SIGN IN BELOW IN ORDER THAT WE MAY PROPERLY RECORD YOUR PRESENCE ON OFFICIAL MINUTES. IF YOU WISH TO ADDRESS THE COMMITTEE, PLEASE DO SO DURING PUBLIC PARTICIPATION. IF YOU WOULD LIKE TO RECEIVE AGENDAS IN ADVANCE TO THE REGULARLY SCHEDULED MEETING, PLEASE PROVIDE YOUR EMAIL ADDRESS BELOW. WE APPRECIATE YOUR INTEREST AND SUPPORT.

PLEASE PRINT LEGIBLY

<u>NAME</u>	<u>ADDRESS</u>	<u>E-MAIL ADDRESS</u>
Chris Gorby	413 N Main St	on file
Mason Cunningham	66370 SR 56	
Brady Tellerica	1292 Schwillk Rd	
Eva Clark	2040 Sugar Grove Rd	
Sylvia Kline	4155 Chickencoopkew rd.	
Tristan Boerster	1121 Tarkiln Rd.	
Aiden Cyrus	1071 Schwillk rd.	

Procedural Notice

All persons in attendance are expected to conduct themselves in accordance with Ohio Basic Code 132.05.

A. No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall not do either of the following:

1. Do any act which obstructs, or interferes with the due conduct of the meeting, procession, or gathering
2. Make any utterance, gesture, or display which outrages the sensibilities of the group

WHOEVER VIOLATES THIS SECTION IS GUILTY OF DISTURBING A LAWFUL MEETING, A MISDEMEANOR OF THE FOURTH DEGREE (R.C. 2917.12)

