

VILLAGE OF SUGAR GROVE

Mayor Tyson Nye

101 Bridge St ~ PO Box 7 ~ Sugar Grove ~ OH ~ 43155 ~ P:740.746.8406 ~ F:740.746.9190

COUNCIL REGULAR MEETING MINUTES

August 19, 2024, 7:00P.M.

Committee Members - Tabitha Deeds, Kendall Leland, Chad Lester, Robin Sanborn,
Gerald Selby, Jay Solenbarger, Tyson Nye

- **Call to Order** - MAYOR NYE called meeting to order at 7:02PM
- **Pledge of Allegiance - Moment of Silence**
- **Roll Call** XDeeds, absent Leland, X Lester, X Sanborn, XSelby, XSolenbarger

Village Officials Present

Fiscal Officer Sarah Haley

Members of the Public (sign in sheet)

Chris Gorby

Richard & Erin Soultzky

- **Administrative**

- 1. Approval of Council Agenda - August 19, 2024**

- a. MS. DEEDS moved to approve, **WITHOUT** changes, MR. LESTER seconds.
- a. Discussion
- b. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger
Nye Mayor declared the motion passed **5-0**.

- 2. Approval of Minutes - July 16, 2024**

- a. MS. SELBY moved to approve, **WITHOUT** changes, MR. SOLENBARGER seconds.
 - b. Discussion
 - c. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger
Nye Mayor declared the motion passed **5-0**.
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- **Public Participation**

Chris Gorby inquires if there are any trees left. There aren't any but the contact information for the nursery will be provided by Mayor Nye,
Richard and Erin introduced themselves to the board. They live just outside the village and want to participate in the meeting as members of the community.

- **Police Department Report** (presented by Jason Costlow, Chief of Police)
 - Chief Costlow discussed finding an older patch for the village police department and he will be using that patch on new uniforms
 - Chief Costlow presented his monthly statistics report to Council (see attached)
 - Chief Costlow will share the zoning ordinances that the county is going to provide to him for us to incorporate into the village
 - Chief will provide a copy to Fiscal Officer Haley, as well as Solicitor Meade
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- **Finance** (presented by Sarah Haley, Fiscal Officer)
 - Review of all accounts payable, accounts receivable, bank reconciliation, account balances, outstanding payments, deposits, adjustments, purchase order status, appropriations, ordinances
 - 1. **MR. SELBY** Makes motion to approve financial report. **MR. LELAND** Seconds motion.
 - 2. Discussion
 - 3. Roll Call ☒ Deeds, ☒ Leland, ☒ Lester, ☒ Sanborn, ☒ Selby, ☒ Solenbarger
Nye Mayor declared the motion passed **5-0**
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- **Mayor's Report** (Hon Tyson Nye, Mayor)
- 1. Updates
 - a. Discussion of pay increase for Chief Costlow to \$25 an hour, and will become retro after resolution has been passed.
 - b. **MS. SANBORN** Makes motion to approve pay increase for Chief Costlow from to \$25/hour. **MR. SLEBY** Seconds motion.
 - c. Discussion
 - d. Roll Call ☒ Deeds, ☒ Leland, ☒ Lester, ☒ Sanborn, ☒ Selby, ☒ Solenbarger
Nye Mayor declared the motion passed **5-0**
 - e. Discussion of pay increase for Fiscal Officer Haley, and will become retro for the month of July, after resolution has been passed.
 - f. **MS. SANBORN** Makes motion to approve pay increase for Fiscal Officer Haley from \$2500/month to \$3650/month. **MR. LELAND** Seconds motion.
 - g. Discussion
 - h. Roll Call ☒ Deeds, ☒ Leland, ☒ Lester, ☒ Sanborn, ☒ Selby, ☒ Solenbarger
Nye Mayor declared the motion passed **5-0**
 - i. **MS. SANBORN** Makes motion to approve pay increase for Fiscal Officer Haley from \$2500/month to \$3650/month. **MR. LELAND** Seconds motion.
 - j. Discussion

- k. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger
Nye Mayor declared the motion passed 5-0
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- **Administration Update**

- **Solicitor's Report** (presented by Darren Meade)

1. Update

- a. R.I.TA. tax ordinance will be submitted August's meeting
 - b. New resolutions will be presented at the August meeting as well
-

- **Committee Reports and Recommendations**

- **Council Legislation, Ordinances and Resolutions**

- Resolution to Adopt The Faithful Performance Policy via PEP Insurance to bond Fiscal Officer/Clerk, Sarah Haley

- MS. SOLENBARGER Makes motion to approve coverage of Fiscal Officer/Clerk Sarah Haley with PEP's Faithful Performance Policy Insurance MS. SANBORN Seconds motion.

- Discussion

- Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger

Nye Mayor declared the motion passed 5-0

- **Old Business**

- **New Business**

- Next Regularly Scheduled Committee Meeting - **October, 2024 at 7:00P.M.**

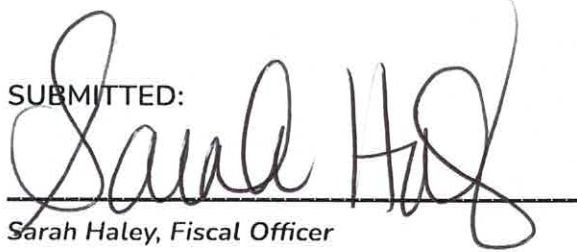
- Adjournment

Mr. Selby Moved to adjourn the meeting at 7:43pm. Mr. Lester seconds the motion.

Discussion

The Village Council adjourned by acclamation.

SUBMITTED:



Sarah Haley, Fiscal Officer

ATTEST:



Tabitha Deeds, President

Enclosures: Minutes and agenda from 7.16.24, financial statements from July 2024, Members of the public present at 7.16.24's committee meeting

Governing Board Signature Page

BPA
8/18/2024

Reviewed By

Council

Item
July Bank Reconciliation

Beth Lockard *Kathleen St. Julien*
Beverly Kerner *Jay SEC*
John A. Sante

July Bank Balances

Beth Lockard *Kathleen St. Julien*
Beverly Kerner *Jay SEC*
John A. Sante

Outstanding Payments

Beth Lockard *Kathleen St. Julien*
Beverly Kerner *Jay SEC*
John A. Sante

Cleared Payments

Beth Lockard *Kathleen St. Julien*
Beverly Kerner *Jay SEC*
John A. Sante

Outstanding Receipts

Beth Lockard *Kathleen St. Julien*
Beverly Kerner *Jay SEC*
John A. Sante

Cleared Receipts

Beth Lockard *Kathleen St. Julien*
Beverly Kerner *Jay SEC*
John A. Sante

Sugar Grove Police Department


Monthly Council Report

(7/15/24)-(8/17/24)

Completed by: Chief J. Costlow

SUGAR GROVE POLICE		FAIRFIELD COUNTY SPECIAL DUTY COVERAGE		FAIRFIELD COUNTY REGULAR DEPUTY	
CALLS FOR SERVICE	4	CALLS		CALLS	8
REPORTS	2	REPORTS		REPORTS	1
TRAFFIC STOPS	10	TRAFFIC STOPS	5	TRAFFIC STOPS	0
CITATION	0	CITATIONS		ARRESTS	1
WARNINGS	10	WARNINGS			
PARKING CITATIONS	0	PARKING CITATIONS			
PARKING WARNINGS	0	PARKING WARNING			
ARREST	0	ARREST	1		
ON DUTY PER WEEK	5				
TOTAL HOURS PATROLLED	129	TOTAL HOURS PATROLLED	18		
BUSINESS CHECKS	25	BUSINESS/AREA CHECKS	5		
CONTACTS WITH PUBLIC	15	CONTACT WITH PUBLIC	12		
VACATIONS CHECKS	0				
CALL OFFS	0	NO COVERAGE	1		
OFFICER DISCIPLINARY	0				
FUEL USED	49				
FOLLOW UPS	7				

NOTES:

1. Status of White Cruiser?
2. Can I get approval to have work done on the PD garage (Quote attached from Accurate)
3. At request attempted to get speed sign to work, does not, batteries fully charged, unit will not turn on. Last used in 2020
4. Assisted FBI with a threat call 
5. Request from a Finance Member/Resident about suspicious activity on Hocking Street. Information relayed to Fairfield County Task force for assistance
6. Completed new Council report as requested
7. Concession stand at Park needs work, breaker box, keeps going down, lose camera feeds
8. Completed and submitted inventory of items over \$500
9. Can we send a public notice about junk vehicles to all residents.
10. On that can we contract with a salvage tow company who will come and tow the vehicles at no cost if the owner wishes to sign the vehicle over to the salvage company.

**THE VILLAGE OF SUGAR GROVE
COUNCIL MEETING
AUGUST 19, 2024**

SIGN IN SHEET FOR PUBLIC ATTENDANCE

IF YOU ARE A CITIZEN ATTENDING THE MEETING, PLEASE SIGN IN BELOW IN ORDER THAT WE MAY PROPERLY RECORD YOUR PRESENCE ON OFFICIAL MINUTES. IF YOU WISH TO ADDRESS THE COMMITTEE, PLEASE DO SO DURING PUBLIC PARTICIPATION. IF YOU WOULD LIKE TO RECEIVE AGENDAS IN ADVANCE TO THE REGULARLY SCHEDULED MEETING, PLEASE PROVIDE YOUR EMAIL ADDRESS BELOW. WE APPRECIATE YOUR INTEREST AND SUPPORT.

PLEASE PRINT LEGIBLY

NAME	ADDRESS	E-MAIL ADDRESS
Chris Garby	413 N Main St.	
Nicholas Eastham	Fairfield County Regional Planning Commission	nicholas.eastham

Procedural Notice

All persons in attendance are expected to conduct themselves in accordance with Ohio Basic Code 132.05.

A.No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall not do either of the following:

1. Do any act which obstructs, or interferes with the due conduct of the meeting, procession, or gathering
2. Make any utterance, gesture, or display which outrages the sensibilities of the group

WHOEVER VIOLATES THIS SECTION IS GUILTY OF DISTURBING A LAWFUL MEETING, A MISDEMEANOR OF THE FOURTH DEGREE (R.C. 2917.12)

