

# VILLAGE OF SUGAR GROVE

Mayor Tyson Nye

101 Bridge St ~ PO Box 7 ~ Sugar Grove ~ OH ~ 43155 ~ P:740.746.8406 ~ F:740.746.9190

## COUNCIL REGULAR MEETING MINUTES

July 16, 2024, 7:00P.M.

**Committee Members** - Tabitha Deeds, Kendall Leland, Chad Lester, Robin Sanborn,  
Gerald Selby, Jay Solenbarger, Tyson Nye

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- Call to Order - MAYOR NYE called meeting to order at 7:02PM
- Pledge of Allegiance - Moment of Silence
- Roll Call XDeeds, absent Leland, X Lester, X Sanborn, XSelby, XSolenbarger

### Village Officials Present

Fiscal Officer Sarah Haley

### Members of the Public (sign in sheet)

Chris Gorby

Richard & Erin Soultzky

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- Administrative

1. Approval of Council Agenda - July 16, 2024

- a. MS. DEEDS moved to approve, WITHOUT changes, MR. LESTER seconds.
- a. Discussion
- b. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0.

2. Approval of Minutes - June 17, 2024

- a. MS. SELBY moved to approve, WITHOUT changes, MR. SOLENBARGER seconds.
  - b. Discussion
  - c. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0.
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- Public Participation

Chris Gorby inquires if there are any trees left. There aren't any but the contact information for the nursery will be provided by Mayor Nye,  
Richard and Erin introduced themselves to the board. They live just outside the village and want to participate in the meeting as members of the community.

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- **Police Department Report** (presented by Jason Costlow, Chief of Police)
  - Chief Costlow discussed finding an older patch for the village police department and he will be using that patch on new uniforms
  - Chief Costlow presented his monthly statistics report to Council (see attached)
  - Chief Costlow will share the zoning ordinances that the county is going to provide to him for us to incorporate into the village
    - Chief will provide a copy to Fiscal Officer Haley, as well as Solicitor Meade
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- **Finance** (presented by Sarah Haley, Fiscal Officer)
  - Review of all accounts payable, accounts receivable, bank reconciliation, account balances, outstanding payments, deposits, adjustments, purchase order status, appropriations, ordinances
  - 1. MR. SELBY Makes motion to approve financial report. MR. LELAND Seconds motion.
  - 2. Discussion
  - 3. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0
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- **Mayor's Report** (Hon Tyson Nye, Mayor)
- 1. Updates
  - a. Discussion of pay increase for Chief Costlow to \$25 an hour, and will become retro after resolution has been passed.
  - b. MS. SANBORN Makes motion to approve pay increase for Chief Costlow from to \$25/hour. MR. SLEBY Seconds motion.
  - c. Discussion
  - d. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0
  - e. Discussion of pay increase for Fiscal Officer Haley, and will become retro for the month of July, after resolution has been passed.
  - f. MS. SANBORN Makes motion to approve pay increase for Fiscal Officer Haley from \$2500/month to \$3650/month. MR. LELAND Seconds motion.
  - g. Discussion
  - h. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0
  - i. MS. SANBORN Makes motion to approve pay increase for Fiscal Officer Haley from \$2500/month to \$3650/month. MR. LELAND Seconds motion.
  - j. Discussion

- k. Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0

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- Administration Update

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- Solicitor's Report (presented by Darren Meade)

1. Update

- a. R.I.T.A. tax ordinance will be submitted August's meeting
- b. New resolutions will be presented at the August meeting as well

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- Committee Reports and Recommendations

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- Council Legislation, Ordinances and Resolutions

- Resolution to Adopt The Faithful Performance Policy via PEP Insurance to bond Fiscal Officer/Clerk, Sarah Haley
- MS. SOLENBARGER Makes motion to approve coverage of Fiscal Officer/Clerk Sarah Haley with PEP's Faithful Performance Policy Insurance MS. SANBORN Seconds motion.
- Discussion
- Roll Call XDeeds, X Leland, X Lester, X Sanborn, XSelby, XSolenbarger  
Nye Mayor declared the motion passed 5-0

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- Old Business

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- New Business

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- Next Regularly Scheduled Committee Meeting - September, 2024 at 7:00P.M.
  - Adjournment  
Mr. Selby Moved to adjourn the meeting at 7:43pm. Mr. Lester seconds the motion.  
Discussion

*The Village Council adjourned by acclamation.*

SUBMITTED:

Sarah Haley

ATTEST:

John Lester

Sarah Haley, Fiscal Officer

Tabitha Deeds, President

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Enclosures: Minutes and agenda from 7.16.24, financial statements from July 2024, Members of the public present at .24's committee meeting

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# Sugar Grove Police

101 Bridge Street  
Sugar Grove, Ohio 43155  
(740) 746-8590  
Chief Jason Costlow  
jcostlow@sugar-grove.com

Council Report (June 16,2024) – (July 16, 2024)

Completed By: Chief Jason Costlow



SG

FCSG

SGPD CALLS FOR SERVICE	5
SHERIFF CALLS FOR SERVICE	Unknown no report from Sheriff's Office
REPORTS	1
TRAFFIC STOPS	2
CITATIONS	0
WARNINGS	2
PARKING CITATION	0
PARKING WARNINGS	10- During Baseball Game
ARRESTS	0
BUSINESS CHECKS	25
CONTACTS W/PUBLIC	10
VACATIONS CHECKS	5
TOTAL HOURS PATROLLED	82
OFFICERS ON DUTY PER WEEK AVG.	5
OFFICER CALL OFFS	0
OFFICER DISCIPLINARY	0
FUEL USED	36.9

**Notes:**

- I am unsure what the last report you got. Also, I was unable to get the Sheriff Office calls, due to the time frame.
- Spoke with the Fairfield County Commissioner Office about Villages adopting County Wide Ordinances
- Got the radar fixed in the SUV Cruiser 791 and Recertified – last date was 2017
- Got the recall on the car Cruiser 790 completed
- Got New Tires put on SUV 791
- Got Oil Changed in SUV Cruiser 791
- Got the new Leads agreement signed with the Fairfield County Sheriff's Office
- I know have access to Tyler Tech- Can use reporting and computer functions in SUV Cruiser 791

county auditor ordinances / ask for breakdown / vid email



**THE VILLAGE OF SUGAR GROVE  
COUNCIL MEETING  
JULY 16, 2024**

**SIGN IN SHEET FOR PUBLIC ATTENDANCE**

IF YOU ARE A CITIZEN ATTENDING THE MEETING, PLEASE SIGN IN BELOW IN ORDER THAT WE MAY PROPERLY RECORD YOUR PRESENCE ON OFFICIAL MINUTES. IF YOU WISH TO ADDRESS THE COMMITTEE, PLEASE DO SO DURING PUBLIC PARTICIPATION. IF YOU WOULD LIKE TO RECEIVE AGENDAS IN ADVANCE TO THE REGULARLY SCHEDULED MEETING, PLEASE PROVIDE YOUR EMAIL ADDRESS BELOW. WE APPRECIATE YOUR INTEREST AND SUPPORT.

**PLEASE PRINT LEGIBLY**

<b>NAME</b>	<b>ADDRESS</b>	<b>E-MAIL ADDRESS</b>
Chris Gorby	413 N Main St.	
Richard & Erin Soutzky	5790 Hurst Hill Rd	

**Procedural Notice**

All persons in attendance are expected to conduct themselves in accordance with Ohio Basic Code 132.05.

A. No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall not do either of the following:

1. Do any act which obstructs, or interferes with the due conduct of the meeting, procession, or gathering
2. Make any utterance, gesture, or display which outrages the sensibilities of the group

**WHOEVER VIOLATES THIS SECTION IS GUILTY OF DISTURBING A LAWFUL MEETING, A MISDEMEANOR OF THE FOURTH DEGREE (R.C. 2917.12)**

