

VILLAGE OF SUGAR GROVE

Mayor Tyson Nye

101 Bridge St ~ PO Box 7 ~ Sugar Grove ~ OH ~ 43155 ~ P:740.746.8406

COUNCIL REGULAR MEETING MINUTES

May 20, 2024, 7:00P.M.

Committee Members - Tabitha Deeds, Kendall Leland, Chad Lester, Robin Sanborn, Gerald Selby, Jay Solenbarger, Tyson Nye

Call to Order - Mayor Nye called meeting to order at 7:00PM

- **Pledge of Allegiance - Moment of Silence**
- **Roll Call** X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger

Village Officials Present

Solicitor Darren Meade, Fiscal Officer Sarah Haley

Members of the Public (sign in sheet)

Luke Funk, Shad Goodwin, Chris Gorby, Jon Parker

- **Administrative**

- 1. Approval of Council Agenda - May 20, 2024**

- a. Mr. Selby moves to approve, *WITHOUT* changes, Mr. Leland seconds.
- b. Discussion
- c. Roll Call X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger

Mayor Nye declares the motion passes **6 - 0**

- 2. Approval of Minutes - April 15, 2024**

- a. Mr. Solenbarger moves to approve, *WITHOUT* changes, Mr. Leland seconds
- b. Discussion
- c. Roll Call X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger

Mayor Nye declared the motion passes **6 - 0**

- **Public Participation**

* Luke Funk requested his design of the village flag be made official. Solicitor Meade will make a resolution.

* Chris Gorby questions dogs at large. Solicitor Meade instructs, per state code, to call dog warden

* Jon Parker, Berne Union, suggests displaying 3 flags, SG, State, American at the

school as well as the entrance of the village.

Demolition status and plans with old school

- AEP is to disconnect the building
 - Initial work will be inside the building then it will move to the outside
 - Teardown will be controlled with the dust from debris being watered down
 - Asbestos has been rehabilitated in previous years, therefore not a concern
 - Approximately 12 years ago all ballast lights/fixtures were updated to LED
 - As far as any road closures, all plans at this time are not to involve any side streets
 - Ball field will have a safety net installed to protect neighboring houses.
 - Houses that border the property will be offered to have their homes power washed by Summit
 - Sewer pipes at the school. - 3 phase pumps will be installed. Pipes will be replaced in order to help the drainage issues.
- * Mayor Nye asks Mr. Parker about possible plans for Stars and Stripes making a comeback. The school is working on ideas, and will disclose them as they make a decision.
- * Chris Gorby inquires if the ballpark closest to Main, will have lighting installed
Mr. Parker answers "no"

● **Police Department Report** (presented by Terry Swinehart, Chief of Police)

Chief Terry Swinehart announces his retirement as Chief of Sugar Grove.

Suggestions for qualifications - at least 5 years of law enforcement experience, a bachelors in criminal science.

New forms have been created for stats for more accurate information

Chief Swinehart shares stats with Council. (see attached)

Discussion

Council expresses their gratitude for Chief Swinehart's years of service to the village

● **Finance** (presented by Sarah Haley, Fiscal Officer)

- Review of all current financial accounts

1. **Budget Talks for 2025**

2. **Ms. Deeds** Makes motion to approve financial report. **Mr. Solenbarger** Seconds motion.

3. **Discussion**

4. **Roll Call** X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger

Mayor Nye declared the motion passes **6 - 0**

- **Mayor's Report** (Hon Tyson Nye, Mayor)

1. Updates - nothing at this time
-

- **Village Maintenance Report** (Presented by Shad Goodwin)

1. Updates
 - a. TP was cleaned up over the last 2 days
 - b. Flags go up Tuesday 5.21.24
 - c. Mowing is going well
-

- **Solicitor's Report** (presented by Darren Meade)

1. Update
 2. Discussion
 - Speed limit detector - owned by FCSO
 3. Draft of the long awaited Rita Ordinance being prepared by Solicitor Meade
 - a. Continuing to work on this legislation
 4. Grass ordinance? Estimated completion date June 2024
 5. Trash ordinance? Estimated completion date June 2024
 6. Sarah Haley resolution
-

- **Committee Reports and Recommendations**

1. Infrastructure Committee
 - a. Discussion
 2. Finance Committee
 - a. Discussion
 - b. 2025 Budget
 - c. Street Repairs - Street Signs - Street Sweeper - Main St Upgrade - Hometown Heros - Lights on Main - Crosswalk flashing lights for the children in the village streets - upgrade restrooms at the park - lift station generator - phone stipend increase - up to 5% raises - maintenance tools - cemeteries
-

- **Council Legislation, Ordinances and Resolutions**

- Nothing at this time
-

- **Old Business**

1. Computer equipment has been ordered and received.

2. Monthly billing with Ampstun -
 - a. June 2, 2024
3. \$2000.00 to Parks
 - a. Waiting on invoice

- **New Business**

1. 2025 Budget Talks
 - a. Discussion
2. Mayor Nye asks for motion to accept Chief Swinehart's retirement notification
 - a. Mr. Lester makes motion to approve Chief Swinehart's request for retirement.
Mr. Solenbarger seconds motion.
 - b. Discussion
 - c. Roll Call X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger
Mayor Nye declared the motion passes **6 - 0**

- **Announcements / Comments / Concerns of Committee Members**

-
- **Public Comment(s)**
Gorby - Lancaster parks do activities for area youth, possibly bat boxes - infrastructure

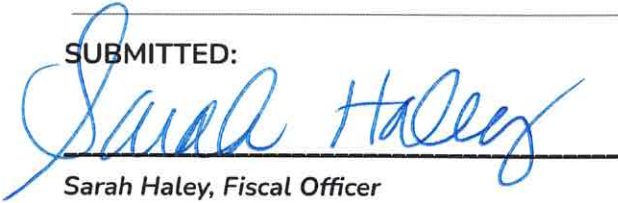
Mayor Nye requests for motion to go into executive session to discuss employment for SGPD

- Ms. Sanborn motions to enter executive session at 8:01pm. Mr. Lester seconds motion.
Discussion
Roll Call X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger
Mayor Nye declared the motion passes **6 - 0**


Discussion on salary and qualifications

- Ms. Deeds motions to close executive session at 8:29pm. Mr. Leland seconds motion.
Discussion
Roll Call X Deeds, X Leland, X Lester, X Sanborn, X Selby, X Solenbarger
Mayor Nye declared the motion passes **6 - 0**
- **Next Regularly Scheduled Committee Meeting - June 17, 2024 at 6:00P.M.**
- **Adjournment**
Ms. Deeds moves to adjourn the meeting at 8:33pm
The Village Council adjourned by acclamation.

SUBMITTED:


Sarah Haley, Fiscal Officer

ATTEST:


Tabitha Deeds, BPA President

Enclosures: Minutes and agenda from 4.15.24, financial statements from April 2024, Members of the public present at 4.15.24's committee meeting



101 Bridge Street
Sugar Grove, Ohio 43155
(740) 746-8590
Chief Terry Swinehart

Sugar Grove Police Department

Monthly Council Report

April 16, 2024 To May 20, 2024

SGPD CALLS FOR SERVICE	2 1 Barking dog 1 Suspicious person
SHERIFF CALLS FOR SERVICE	10 1-DV 2-Threats 1-MVC 1-Drug Off. 1 Warrant 4 Misc
REPORTS	Sheriff 7 SGPD 1
TRAFFIC STOPS	Sheriff ? SGPD 5
CITATIONS	0
WARNINGS	5
PARKING CITATION	0
PARKING WARNINGS	0
ARRESTS	1
BUSINESS CHECKS	15
CONTACTS W/PUBLIC	5
VACATIONS CHECKS	0
TOTAL HOURS PATROLLED	57
OFFICERS ON DUTY PER WEEK AVG.	2
OFFICER CALL OFFS	0
OFFICER DISCIPLINARY	0
FUEL USED	12.5

**THE VILLAGE OF SUGAR GROVE
COUNCIL MEETING
MAY 20, 2024**

SIGN IN SHEET FOR PUBLIC ATTENDANCE

IF YOU ARE A CITIZEN ATTENDING THE MEETING, PLEASE SIGN IN BELOW IN ORDER THAT WE MAY PROPERLY RECORD YOUR PRESENCE ON OFFICIAL MINUTES. IF YOU WISH TO ADDRESS THE COMMITTEE, PLEASE DO SO DURING PUBLIC PARTICIPATION. IF YOU WOULD LIKE TO RECEIVE AGENDAS IN ADVANCE TO THE REGULARLY SCHEDULED MEETING, PLEASE PROVIDE YOUR EMAIL ADDRESS BELOW. WE APPRECIATE YOUR INTEREST AND SUPPORT.

PLEASE PRINT LEGIBLY

NAME	ADDRESS	E-MAIL ADDRESS
Chris Garby	413 N. Main St	thegarby88@gmail.com
Jon Parker	B. U.	parkerj@buschul.com
Luke Funk	2470 Sugar Grove RD	funkl6079@gmail.com

Procedural Notice

All persons in attendance are expected to conduct themselves in accordance with Ohio Basic Code 132.05.

A. No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall not do either of the following:

1. Do any act which obstructs, or interferes with the due conduct of the meeting, procession, or gathering
2. Make any utterance, gesture, or display which outrages the sensibilities of the group

WHOEVER VIOLATES THIS SECTION IS GUILTY OF DISTURBING A LAWFUL MEETING, A MISDEMEANOR OF THE FOURTH DEGREE (R.C. 2917.12)

Governing Board Signature Page

UAN v2024.2

05/19/2024

Item

Reviewed By

Bank Reconciliation Summary



Bank Balances

John H. Haddad
 Clerk 2/4
 Gary S. S.

John H. Haddad
 Clerk 2/4
 Robert A. Santoro

Fund Status

John H. Haddad
 Clerk 2/4
 Gary S. S.

John H. Haddad
 Clerk 2/4
 Robert A. Santoro

Fund Listing

John H. Haddad
 Clerk 2/4
 Gary S. S.

John H. Haddad
 Clerk 2/4
 Robert A. Santoro

Revenue Status

John H. Haddad
 Clerk 2/4
 Gary S. S.

John H. Haddad
 Clerk 2/4
 Robert A. Santoro

Payment Listing

John H. Haddad
 Clerk 2/4
 Gary S. S.

John H. Haddad
 Clerk 2/4
 Robert A. Santoro

Receipt Detail

John H. Haddad
 Clerk 2/4
 Gary S. S.

John H. Haddad
 Clerk 2/4
 Robert A. Santoro

Wage Details

Governing Board Signature Page

UAN v2024.2

05/19/2024

Item		Reviewed By
✓ Appropriation Status	Joseph Lyons clerk 2/6	[Signature] Gordon W. [unclear]
↓ Revenue Budget	[Signature]	Robert A. Landon
	Joseph Lyons clerk 2/6	[Signature]
	[Signature]	Gordon W. [unclear]
	[Signature]	Robert A. Landon