

# VILLAGE OF SUGAR GROVE

**Mayor Tyson Nye**

101 Bridge St ~ PO Box 7 ~ Sugar Grove ~ OH ~ 43155 ~ P:740.746.8406 ~ F:740.746.9190

## COUNCIL REGULAR MEETING MINUTES

April 15, 2024, 7:00P.M.

**Committee Members** - Tabitha Deeds, Kendall Leland, Chad Lester, Robin Sanborn, Gerald Selby, Jay Solenbarger, Tyson Nye

---

- **Call to Order** -Mayor Nye called meeting to order at 7:00PM
- **Pledge of Allegiance - Moment of Silence**
- **Roll Call** Ms. Deeds-yes, Absent-Leland, Mr. Lester-yes, Ms. Sanborn-yes, Mr.Selby-yes, Mr. Solenbarger-yes

### Village Officials Present

Mayor Tyson Nye, Fiscal Officer Sarah Haley

Jeff Hursey - Village Maintenance

### Members of the Public (sign in sheet)

Chris Gorby, Jeff Solenbarger

---

- **Administrative**

1. **Approval of Council Agenda - April 15, 2024**

- a. Ms. Deeds motions to approve, *WITHOUT* changes. Mr. Lester seconds the motion.
- b. Discussion
- c. Roll Call Ms. Deeds-yes, Absent-Leland, Mr. Lester-yes, Ms. Sanborn-yes, Mr.Selby-yes, Mr. Solenbarger-yes  
Mayor Nye declares the motion passes 5 - 0.

2. **Approval of Minutes - March 27, 2024**

- a. Mr. Lester motions to approve, *WITHOUT* changes. Mr. Selby seconds the motion.
  - b. Discussion
  - c. Roll Call Ms. Deeds-yes, Absent-Leland, Mr. Lester-yes, Ms. Sanborn-yes, Mr.Selby-yes, Mr. Solenbarger-yes  
Mayor Nye declares the motion passes 5 - 0.
- 

- **Public Participation**

- Mr. Gorby discusses the conversation he had with Jeff Solenbarger about needing a permit to build a fence.

- Mr. Gorby informs council that a good amount of sludge has built up next to the curb in front of his home. Mayor Nye states he will have someone check it out.
- Jeff Solenbarger states he had a conversation with a realtor from Remax in regards to the Kistler property. A potential buyer wanted to know if the property was zoned for both residential and business. Mayor Nye and Solicitor Meade both confirmed that to be true.
- Jeff Solenbarger asked if there would be grass planted around the headstones where weed killer was sprayed. Jeff Hursey informed all that the grass is growing back on its own.

- 
- **Police Department Report** (prepared by Chief Terry Swinehart, although not present for the actual meeting)

SGPD calls for service 1 FCSO calls for service 1, Reports 1, Traffic Stops 5, Citations 0, Warnings 5, Parking Citations 0, Parking Warnings 0, Arrests 1, Business Checks 15, Contacts w/public 10, Vacation Checks 0, Total Hrs Patrolled 72, Officers on Duty/wk 3, Officer Call Offs 0, Officer Disciplinary 3, Fuel Used 14.1.

Discussion

- 
- **Finance** (presented by Sarah Haley, Fiscal Officer)
  - Review of all accounts payable, accounts receivable, bank reconciliation, account balances, outstanding payments, deposits, adjustments, purchase order status, appropriations, ordinances
  - 1. Ms. Sanborn motion to approve financial report. Mr. Solenbarger seconds motion.
  - 2. Discussion
  - 3. Roll Call Ms. Deeds-yes, Absent-Leland, Mr. Lester-yes, Ms. Sanborn-yes, Mr. Selby-yes, Mr. Solenbarger-yes

Mayor Nye declares the motion passes 5 - 0.

- 
- **Mayor's Report** (Hon Tyson Nye, Mayor)

1. Updates - nothing to report

- 
- **Village Maintenance Report** (Presented by Jeff Hursey)

1. Updates - all is running smooth

- 
- **Administration Update** (presented by Mayor Nye on behalf of Shad Goodwin)

1. Update - 2 meters will be changed out this Thursday, April 18, 2024

---

- **Solicitor's Report** (presented by Darren Meade)

1. Update - looking for more information on locating an amendment to Tax Ordinance 296-80 as requested by R.I.T.A.
  - a. After searching through the clerk's email from 2015, an email was located with the necessary information. Said email was forwarded to Solicitor Meade as well as his assistant, Jacob.

---

- **Committee Reports and Recommendations**

1. Finance Committee - mandatory meeting to approve 2025 budget
  - a. Discussion

---

- **Council Legislation, Ordinances and Resolutions**

---

- **Old Business**

1. Computer equipment has been ordered and received.
2. BPA letter mailed to customers
  - *Mr. Lester motions to approve letter from BPA to be mailed with current utility bills. Ms. Sanborn seconds motion.*
  - *Discussion*
  - *Roll Call Ms. Deeds-yes, Leland-Absent, Mr. Lester-yes, Ms. Sanborn-yes, Mr. Selby-yes, Mr. Solenbarger-yes*  
*Mayor Nye declares motion passes 5 - 0*
3. Monthly billing with Ampstun
  - a. On hold - for the next 2 billing cycle to make sure there are no kinks

---

- **New Business**

1. Jeff Solenbarger's new role in the village
  - *Suggested job title: Regional Planning Representative*
  - *Mr. Lester motions to approve job title to Regional Planning Representative. Ms. Sanborn seconds the motion.*
  - *Discussion*
  - *Roll Call Ms. Deeds-yes, Mr. Leland-Absent, Mr. Lester-yes, Ms. Sanborn-yes, Mr. Selby-yes, Mr. Solenbarger-abstains*  
*Mayor Nye declares motion passes 4 - 0*

2. Council Member Chad Lester discusses raising Fiscal Officer Sarah Haley's salary to match that of the former Fiscal Officer. (\$2000/mo to \$2500/mo)

a. Mayor Nye discusses the pay be retroactive to start date of February 2024

- Mr. Lester motions to increase salary for Fiscal Officer Haley from \$2000 a month to \$2500 a month, as well to make pay retroactive for February, March, and April. Mr. Solenbarger seconds the motion.
- Discussion
- Roll Call Ms. Deeds-yes, Mr. Leland-Absent, Mr. Lester-yes, Ms. Sanborn-yes, Mr. Selby-yes, Mr. Solenbarger-yes

Mayor Nye declares motion passes 5 - 0

---

• Announcements / Comments / Concerns of Committee Members

---

• Public Comment(s)

---

• Next Regularly Scheduled Committee Meeting - May 20, 2024 at 7:00P.M.

• Adjournment

Ms. Deeds motions to adjourn the meeting at 7:31pm. Mr. Selby seconds the motion.

Discussion

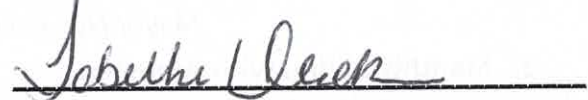
The Village Council adjourned by acclamation.

---

SUBMITTED:

  
Sarah Haley, Fiscal Officer

ATTEST:

  
Tabitha Deeds, BPA President

---

Enclosures: Minutes and agenda from 3.27.24, financial statements from March 2024, Members of the public present at 3.27.24's committee meeting

---



101 Bridge Street  
Sugar Grove, Ohio 43155  
(740) 746-8590  
Chief Terry Swinehart

Sugar Grove Police Department

Monthly Council Report

March 20, 2024 to April 15, 2024

SGPD CALLS FOR SERVICE	1
SHERIFF CALLS FOR SERVICE	1
REPORTS	1
TRAFFIC STOPS	5
CITATIONS	0
WARNINGS	5
PARKING CITATION	0
PARKING WARNINGS	0
ARRESTS	1
BUSINESS CHECKS	15
CONTACTS W/PUBLIC	10
VACATIONS CHECKS	0
TOTAL HOURS PATROLLED	72
OFFICERS ON DUTY PER WEEK AVG.	3
OFFICER CALL OFFS	0
OFFICER DISCIPLINARY	3
FUEL USED	14.1



**THE VILLAGE OF SUGAR GROVE  
COUNCIL MEETING  
APRIL 15, 2024**

**SIGN IN SHEET FOR PUBLIC ATTENDANCE**

IF YOU ARE A CITIZEN ATTENDING THE MEETING, PLEASE SIGN IN BELOW IN ORDER THAT WE MAY PROPERLY RECORD YOUR PRESENCE ON OFFICIAL MINUTES. IF YOU WISH TO ADDRESS THE COMMITTEE, PLEASE DO SO DURING PUBLIC PARTICIPATION. IF YOU WOULD LIKE TO RECEIVE AGENDAS IN ADVANCE TO THE REGULARLY SCHEDULED MEETING, PLEASE PROVIDE YOUR EMAIL ADDRESS BELOW. WE APPRECIATE YOUR INTEREST AND SUPPORT.

**PLEASE PRINT LEGIBLY**

**NAME**

**ADDRESS**

**E-MAIL ADDRESS**

Chris Gorby	413 N. Main St.	thegorb88@gmail.com
Jeff Seidenberg Zoning Comm.	301 N. Main St.	mmmpawpapawx3@yahoo.com

**Procedural Notice**

All persons in attendance are expected to conduct themselves in accordance with Ohio Basic Code 132.05.

A. No person, with purpose to prevent or disrupt a lawful meeting, procession, or gathering, shall not do either of the following:

1. Do any act which obstructs, or interferes with the due conduct of the meeting, procession, or gathering
2. Make any utterance, gesture, or display which outrages the sensibilities of the group

**WHOEVER VIOLATES THIS SECTION IS GUILTY OF DISTURBING A LAWFUL MEETING, A MISDEMEANOR OF THE FOURTH DEGREE (R.C. 2917.12)**

